All England Judo Federation Accident / Incident Reporting

At some point there will be an accident or incident within the club. It is important to know when a form should be filled out and where to send it.

On 25th June 2023 the technical board agreed that an accident / incident should be reported if;

1. The student abstains from training due to being hurt for longer than 5 minutes
2. The student has a concussion (please follow our concussion policy)
3. Medical treatment is required such as a plaster, bandage or ambulance / police are called.
4. A head injury has occurred and the concussion policy has to be followed.

The form should be completed, copied and sent to the national safeguarding officer via email or post.

Venue where incident/accident took place:	
Date and time of incident/accident:	
Name of Injured person:	
Address of Injured person:	
Nature of incident/accident:	
Details of Accident (Give details of how and precisely where the incident/accident took place. Describe what activity was taking place, e.g. training game, getting changed, etc.)	
Action taken Were any of the following contacted?	Police Yes No Ambulance Yes No Parent/Guardian Yes No
Full details of action Including any first aid treatment and the name(s) of the first aider(s):	
Follow on care (What happened to the injured person following the incident/accident? e.g. went home, went to hospital, carried on with session):	

Name of Witness 1 and contact number	
Name of Witness 2 and contact number	
Name of person in charge of session/competition	

All of the above facts are a true and accurate record of the incident/accident.
I understand that my personal information will be stored confidentially by the …?Judo Club and only passed on to the British Judo Association where appropriate relating to his accident/incident.

Signed:_____
Date: _____
Name: _____ (Please Print)
Position: _____
Club:_____

Please keep this form safe, copy and send to the National Safeguarding officer.